

**GRAYSON COUNTY COLLEGE**  
**Course Syllabus**  
**Sociology 2301 Marriage and Family**



*Note: A syllabus is a guide, not a contract. It is subject to change and correction. As a rule, I will not change due dates, however, if late work is accepted, it is my prerogative not an entitlement and is subject to change.*

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**Course Information**

Sociology 2301 INT This course is 100% online. All assignments, discussions, quizzes and tests are online.

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**Professor Contact Information**

**Instructor:** Sherry Cooke, AA, BA, MA, Ph.D.  
**Phone:** 903.415.2540  
**Email:** Use **Canvas Messages** first! Use this email **ONLY** when you cannot access Canvas. This does not mean use this because you are on your cell phone and cannot access Canvas. This means use this when Canvas is down and **NO** computer, IPad, laptop, tablet or any other electronic device is able to pull up Canvas and you have to contact me. Please be forewarned: I do not check this email regularly so there is no time frame when your email will be answered. CookeS@grayson.edu

**Office Hours:**

I can be reached through Canvas messages. We can set an appointment if you wish to meet me on campus.

**Course Credit:** 3 Lecture Hours, 0 Lab Hours, 3 Credit Hours  
**Class Hours:** This course is 100% online

**How to contact me:**

I have provided a class messages in our classroom in order to contact me or your classmates. That is the best way to reach me. I respond to emails weekdays within 24 hours Monday - Thursday, 48 hours Friday - Sunday.

You must also know how to navigate Canvas, how to open media files, and complete tests within Canvas in addition to how to post on a discussion board or journal. If you are unfamiliar with these procedures, please be sure to watch the training videos posted by our online support team, in Canvas.

Files will be posted in the following formats: .doc, .docx and .PDF. You will need the ability to open these types of files.

If your computer cannot handle any of the technical requirements, you may use the computers in the library to complete this course.

**Course Pre-requisites, Co-requisites, and/or Other Restrictions**

College level reading and writing skills.

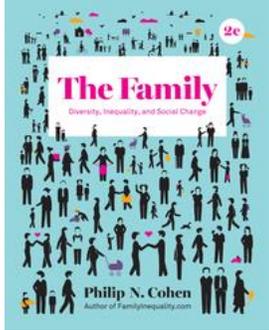
**Course Description – from college catalog**

Introduction to Sociology, this is a Texas Common Course Number. In order to be successful in this course, you must process acceptable skill levels in reading and writing (RW).

**Student Learning Outcomes**

- Evaluate myths about family life
- Discuss the role of dating, cohabitation and marriage.
- Discuss the various types of families
- Describe the different types of communication

**Required Textbooks (ISBN # included) and Materials**

<p><b>The Family: Diversity, Inequality, and Social Change</b>, Second Edition Philip N. Cohen W. W. Norton &amp; Company, Inc. ISBN: 978-0-393-63932-2</p>	
<p>Available in: soft cover, loose leaf and digital.</p>	

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**Academic Calendar**

	First day of class
	Last day to certify attendance
	Finals

**Course Calendar**

	Read and complete assignments for Chapters 1 -2
	Introductions due by midnight
	Discussions 1-3 close at midnight
	Quizzes 1 -3 and Test 1 are due
	Read and complete assignments for Chapters 4-6

	Discussions 4-6 are due by midnight (no extensions)
	Reflection is due by midnight Quizzes 4-6 and test 2 are due
	Read and complete assignments for Chapters 7-9
	Discussions 7-9 are due by midnight (no extensions)
	Quizzes 7-9 and test 3 are due
	Read and complete assignments for Chapters 10-13
	Discussions 10-13 are due by midnight (no extensions)
	Quizzes 10-13 and Test 4 are due Reflection 2 is due by midnight
	Review and complete final comprehensive Test 5
	All tests and quizzes are due and will close at midnight (no extensions)

You may work ahead of this schedule. However, discussions will close on the above dates, please make note.

All tests and quizzes remain open until the end of class. There is no late penalty for completing them after their due date.

Please note that this is tentative. I will do my best to adhere to this schedule. Should I need to change anything in the syllabus; it will be posted in announcements.

### Methods of Evaluation

For this internet class, you will have a quiz for every chapter (16 quizzes). You will have a discussion for every chapter (16 discussions). There will be 4 tests covering the chapters, a comprehensive final and two reflection essays. You will accumulate points for these exercises. Your grade is determined by the amount of points accumulated at the end of the course.

If you want to know where you stand in this class you can check that at any time, yourself. You simply take the scores you have on all assignments you have completed. You must also add up all the points possible for those same assignments. You divide the score you received by the total number of points possible for those same assignments. Multiply that number by 100 and you will get a percentage. For example: If I have completed section one the total possible points are: 3 discussions (30 points), 3 quizzes (30 points) and one test (100 points) for a total of 160 points possible in section 1. However, I earned 149 points. So I would set up my problem like this:  $149/160 * 100 = 93.125\%$  or roughly I am in the "A" range.

### Discussions

You are required to create one question from the readings for each chapter. Please be clear and concise, as your classmates are required to respond to the question. There is no word requirement for your question. However it must be a question that your classmates can support with our text. For example, you would not ask “What day is today?” You could however ask “How do you interpret the sociological imagination?”

You must also respond to a minimum of two (2) of your classmate’s questions. In your response, you must support your answer with at least one citation from our text. You may use my short-hand citation of page and paragraph number which would look like this (p.3 pp. 2), this reads “page 3 paragraph 2”. These responses must be substantial, with a minimum of 100 words.

Please be sure to make note of the date each discussion board closes! The discussions ***DO NOT*** remain open the entire term. They will close on specific dates and will not be reopened.

Please be clear and concise, as your classmates are required to respond to the question. There is no word requirement for your question. However it must be a question that your classmates can support with our text. For example, you would not ask “What day is today?” You could however ask “How do you interpret the sociological imagination?”

Here is an example: How do you define or understand the positivism of Auguste Comte?

You must also respond to a minimum of two (2) of your classmate’s questions. In your response, you must support your answer with at least one citation from our text. You may use my short-hand citation of page and paragraph number which would look like this (p.3 pp. 2), this reads “page 3 paragraph 2”. These responses must be substantial, with a minimum of 100 words.

Discussion Rubric	
9-10 points	<p>Full, substantial response to the question with a minimum of 100 -150 words</p> <p>Incorporates citations from our text</p> <p>Two (2) substantial responses to your classmates</p>
7-8 points	<p>Full, substantial response to the question</p> <p>Incorporates citations from our text</p> <p>One (1) substantial responses to your classmates</p>
5-6 points	<p>Full, substantial response to the question</p> <p>Incorporates citations from our text</p>
1-4 points	<p>One or two substantial responses to your classmates, may or may not be substantial or</p> <p>One response to the discussion question, it may or may not have a citation</p>

### Quizzes

You will have a quiz per chapter; there are 16 quizzes, each with 5 questions worth 2 points each for a total of 10 points per quiz. You will have one opportunity for each quiz. The quizzes will remain open until the end of the term.

## Tests

There will be five tests. All tests will be completed online in “Canvas”. The tests will remain open until the end of the term. Your tests will consist of 25 multiple choice questions, the final has 50. You will have two opportunities for each test. Canvas will keep the highest grade.

## Section Test Grading Criteria

90 – 100 points	A
80 – 89 points	B
70 – 79 points	C
60 – 69 points	D
59 points and below	F

## Grade Criteria

5 Tests worth 100 points maximum each	= 500
1 comprehensive test covering all chapters	= 200
10 chapter quizzes	= 100
<u>10 discussions worth 10 points each</u>	<u>= 100</u>
Total maximum points for this course	= 900

*\*The 5 points for the introduction is extra credit. You are still required to post to this discussion thread as I use it to certify your attendance. You will also be given 5 extra credit points. You are to read the syllabus and all announcements. If you ask a question that has been answered on either announcements or in the syllabus, you will lose a point.*

## Total Grade Criteria

810 and above	A
720 – 809	B
630 – 719	C
540 – 629	D
539 and below	F

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## Methods of Instruction

This is an online course. You must read the book and complete the assignments. There are videos added for your convenience. They are there only as a study aide. If you have difficulty seeing them due to technical difficulties, I encourage you to watch them in our school library, or simply be diligent in reading our text.

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## **Course & Instructor Policies**

I completely understand that even the best laid plans often don't go as planned. If you are experiencing extenuating circumstances, I will gladly work with you. However, all tests and quizzes will remain open for the entire term. You may complete them any time prior to the end of class.

### **Class Attendance**

I have provided an introduction discussion thread, which will be the method of certifying your attendance. Please be sure to post your introduction as soon as you enter our course.

Academic success is closely associated with regular classroom attendance and course participation. All successful students, whether on campus or online, are expected to be highly self-motivated. All students are required to participate in courses regularly and are obliged to participate in class activities and complete and submit assignments following their professors' instructions. Students taking courses during compressed semester time frames such as mini-mester, summer sessions, and mid-semester should plan to spend significantly more time per week on the course. Responsibility for work missed because of illness or school business is placed upon the student. More than two (2) absences are considered to be excessive. In addition, students' eligibility to receive financial aid or live in a College dormitory can be affected by withdrawal from courses. When withdrawal occurs, any tuition refund would be made in accordance with state regulations.

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### **Student Conduct & Discipline**

Online students are expected to follow proper Netiquette. You must respect the opinions of your classmates on our discussion boards. I encourage you to visit this website for the rules of proper Netiquette: <http://www.networketiquette.net/>

### **Academic Integrity**

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work.

Scholastic Dishonesty, any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable and will be dealt with under the college's policy on plagiarism (see GCC Student Handbook for details). This course will use the resources of turnitin.com, which searches the web for possible plagiarism and is over 90% effective.

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## **Copyright Notice**

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted materials, including music and software. Copying, displaying, reproducing, or distributing copyrighted works may infringe the copyright owner's rights and such infringement is subject to appropriate disciplinary action as well as criminal penalties provided by federal law. Usage of such material is only appropriate when that usage constitutes "fair use" under the Copyright Act.

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## **Withdrawal from Class**

The administration of this institution has set deadlines for withdrawal of any college-level courses. These dates and times are published in that semester's course catalog. Administrative procedures must be followed. It is the student's responsibility to handle student initiated withdrawal requirements from any class. You must complete the proper paperwork to ensure that you will not receive a final grade of "F" in a course if you choose not to attend the class once you are enrolled (see GCC College Catalog for details).

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## **Disability Services**

The goal of Disability Services is to provide students with disabilities educational opportunities equal to those of their non-disabled peers. Disability Services is located in room SC 115 in the Student Success Center.

The contact information for the Office of Disability Services is:

Jeffri Hodge

(903) 463-8751 (voice or TTY) [hodgej@grayson.edu](mailto:hodgej@grayson.edu)

If you anticipate issues related to the format or requirements of this course, please meet with the Coordinator of Disability Services. The Coordinator is available to discuss ways to ensure your full participation in the course. If you determine that formal, disability-related accommodations are necessary, it is very important that you be registered with Disability Services to notify them of your eligibility for reasonable accommodations. Disability Services can then plan how best to coordinate your accommodations.

It is the student's responsibility to notify his or her professors of the need for such an accommodation. Disability Services provides students with letters to present to faculty members to

verify that the student has a disability and needs accommodations. Individuals requiring special accommodation should contact the professor after class or during office hours.

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### **Financial Aid**

Effective July 1, 2000 students receiving Title IV funds (Pell, Federal Grants, and Student Loans), who subsequently withdraw from classes, will be required to return a portion of the federal financial aid received. Only the percentage of aid earned (determined by the percentage of time attended) will be eligible for retention on the student's behalf. Any aid that is not earned must be returned to its source. If there is a student account balance resulting from these adjustments, the student is responsible for payment. Further details can be obtained from the Office of Financial Aid.

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### **Drop Rule**

Under section 51.907 of the Texas Education Code, "an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education." This statute was enacted by the State of Texas in spring 2007 and applies to students who enroll in a public institution of higher education as first-time freshmen in fall 2007 or later. Any course that a student drops is counted toward the six-course limit if (1) the student drops a course after census date or (2) the student is not dropping the course in order to withdraw from the institution. Some exemptions for good cause could allow a student to drop a course without having it counted toward this limit, but it is the responsibility of the student to establish that good cause before the drop. Students with questions should contact the Counseling Office or the Office of Admissions & Records for more information before dropping a course!

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### **Academic Integrity and Conduct**

Each student shall be charged with notice and knowledge of the contents and provisions of the College's rules and regulations concerning student conduct. All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. In addition to activities prohibited by law, the following types of behavior shall be prohibited:

1. Gambling, dishonesty, or the excessive use of intoxicating liquors.
2. The illegal use, possession, and/or sale of a drug or narcotic, as those terms are defined by the Texas Controlled Substances Act, on campus.
3. Scholastic honesty and integrity are vital to the ongoing interests of any academic community. Students have a responsibility to protect their work and to report instances of academic dishonesty to the appropriate professor or administrator. Any instance of a) plagiarism, b) collusion, c) cheating, or d) falsifying records, will result in an F for the

assignment. Further action may be taken as needed. The same principle of honesty applies to the use of modern technologies such as the computer.

a. Plagiarism includes:

- (1) Using three or more consecutive words of another without placing quotation marks around the words or without giving credit to the author.
- (2) Using another person's ideas without giving him or her credit.
- (3) Submitting another person's work as one's own.

b. Collusion is defined as working on any assignment with another person without the verbal and/or written permission of the professor.

c. Cheating includes:

- (1) Copying work from another student.
- (2) Using materials during the examination not authorized by the professor/test administrator.
- (3) Substituting for another student, or permitting another student to take an exam in one's place.
- (4) Using, buying, selling, stealing, giving, or soliciting any assignments or examination material.

d. Falsifying records or evidence includes furnishing false or misleading information to any college office or representative.

4. A student who owes a debt to the College or who writes an —insufficient funds check to the College will be denied official College records until the debt is resolved.
5. Violations of the Penal Statutes of Texas or of the U.S. occurring on College property or in connection with College-sponsored activities, also constitute violations of the College's rules and regulations when such violations affect the educational process and goals of the College.
6. Possession or use of firearms on College controlled property except for educational purposes that have the prior approval of the appropriate vice president.
7. Interference with teaching, research, administration, or the College's subsidiary responsibilities through —disorderly conduct or —disruptive behavior.
8. Use of alcoholic or intoxicating beverages and use of drugs not prescribed by a physician.
9. Hazing with or without the consent of a student; a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to appropriate discipline.

Plagiarism, especially from the web, from portions of the papers for other classes, and from any other source is unacceptable and will be dealt with under the college's policy on plagiarism (see GC student handbook for details). Grayson College subscribes to Turnitin.com, which allows faculty to search the web and identify plagiarized material.

Students are also prohibited from self-plagiarism. Self-plagiarism is the act of using work created for another course and submitting that work for credit in other courses. Any work that is created for another course must have the instructor's approval for 're-use'.

**You will find two (2) "YouTubes" you may find helps you avoid plagiarism here:**

**<http://www.grayson.edu/website/Students/youTubeReader.aspx>**

## **TITLE IX**

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status.

Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation.

For more information on Title IX, please contact:

- Dr. Regina Organ, Title IX Coordinator ([903-463-8714](tel:903-463-8714))
  - Dr. Dava Washburn, Title IX Coordinator ([903-463-8634](tel:903-463-8634))
  - Dr. Kim Williams, Title IX Deputy Coordinator- South Campus ([903](tel:903-415-2506)) 415-2506
  - Mr. Mike McBrayer, Title IX Deputy Coordinator ([903](tel:903-463-8753)) 463-8753
  - Ms. Marilyn Power, Title IX Deputy Coordinator ([903](tel:903-463-8625)) 463-8625
  - Website: <http://www.grayson.edu/campus-life/campus-police/title-ixpolicies.html>
  - GC Police Department: ([903](tel:903-463-8777)) 463-8777- Main Campus) ([903](tel:903-415-2501)) 415-2501 - South Campus)
  - GC Counseling Center: ([903](tel:903-463-8730)) 463-8730
  - For Any On-campus Emergencies: 911
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**Grayson College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.**

**Grayson College campus-wide student policies may be found on our Current Student Page on our website:**  
<http://grayson.edu/current-students/index.html>

**These descriptions and timelines are subject to change at the discretion of the Professor.**