

GRAYSON COLLEGE

Course Syllabus

English 1302 (Spring 2021)

Please Note: Due to extenuating circumstances, including public health issues, course and testing delivery methods, instructional schedules, housing contracts, campus procedures and/or operating hours may be altered, interrupted and/or ceased for a limited or extended period of time. Such changes will be posted on the College website.

Course Information

English 1302: Composition II

Course Structure

Lecture (In-Seat); On-line; In-class and/or On-line submissions; Class Participation; Student Presentation

Professor Contact Information

Marianne Layer

903-415-2610

layerm@grayson.edu

Office: LA 201B

Office Hours:

MW 1:00-3:00 and online through Zoom

Course Pre-requisites, Co-requisites, and/or Other Restrictions

English 1301-Composition I.

Course Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisite: ENGL 1301 or its equivalent

Student Learning Outcomes

Students produce writing that shows they are able to. . .

- *Demonstrate knowledge of individual and collaborative research processes (process)*
- *Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays (information literacy)*
- *Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence (critical thinking)*
- *Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action (rhetorical awareness)*

Required Textbooks

Cengage Unlimited Subscription

Subscription includes e-texts (*Being Rhetorical* and *Harbrace Essentials*) and MindTap. When you purchase the subscription from the bookstore, your receipt gives you an access code.

Other Course Materials

Computer access with the following:

Reliable Internet Connection

Word Processing Software

Working microphone and speakers

Working webcam or another means of recording oral presentations

Required Assignments & Academic Calendar

In case of inclement weather, emergency closings, or other unforeseen disruptions to scheduled classes, student must log onto their Canvas accounts for directions on where or how to continue their coursework. It is IMPERATIVE that you check your email at least once a day in case I need to get information to you.

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Calendar

English 1302

Week/Module	Becoming Rhetorical (Chapters)	Assignments (MindTap activities are assigned weekly, with various due dates. Please stay on top of the activities.)	Due
1	1	Essay 1 Assigned;	
2	2	Diagnostic; MindTap Exercises	
3	3	MindTap	
4	4	Essay to Writing Center; Impromptu; MindTap	
5	5	Essay 2 Assigned; MindTap	Essay One Due
6	6	MindTap	
7	7	Impromptu; MindTap; Research Essay Assigned;	
8	8	MindTap	Essay Two Due
9	9	Essay to Writing Center; Impromptu; MindTap	
10	10	MindTap	
11	11	Essay 3 Assigned; MindTap	
12	12	MindTap	Research Essay and Presentation Due
13	13	Essay to Writing Center; MindTap	
14	14	Impromptu; MindTap	
15	15	MindTap	Essay Three Due
		EXAMS	

Methods of Evaluation

Categories	Points
Essays 35% of Final Grade	
3 Essays (Vary in length and subject)	50 points each (150 points total)
Research Essay and Presentation 35% of Final Grade	
Final Essay	100 Points
Multimedia Project and Oral Presentation (Final)	100 Points
Assignments 30% of Final Grade	
Various Points	
4 Impromptu Writings (Bold face activities are worth 80	25 points each
Labs (Writing Center Submissions; Pearson Revel	Various points
Participation/Attendance	

Course & Instructor Policies:

1. **Extra Credit:** I do not assign extra credit. You are in a college course where your motivation, determination, dedication, and individual performance will dictate what grade you earn at the end.
2. **Grading** Expect to receive your graded essays back in 7-14 days, barring any unforeseen challenges to my grading process, such as illness, emergency, etc. Major essays will be assessed using rubrics.
3. **Late Work Policy:** I do not accept late work. Please do not wait until the last minute to complete your assignments and turn work in.
4. **Canvas Postings:** Most everything you do in this class will go through Canvas (on-line courses do everything in Canvas). Do not email me assignments, as they are easily lost in the shuffle. **Computer Use:** As computers tend to fail when we need them the most, save your work to multiple drives (i.e. CD, the “cloud”, USB device and the hard drive) of your home computer. Also, remember to save your work every 10-15 minutes. **Computer, internet, or electrical failure is not a legitimate excuse for your work being late. DO NOT WAIT UNTIL THE LAST MINUTE TO SUBMIT YOUR WORK.**

IMPORTANT NOTE: STUDENTS SHOULD NEVER EMAIL ASSIGNMENTS TO ME WHEN CANVAS IS THE ONLY CONDUIT FOR SUBMITTING ASSIGNMENTS.

The Discussion Area in CANVAS is to be used for course content related discussions. The Discussion Board is NOT the venue to air complaints, discuss grades, etc. While you are expected to express your own ideas and opinions, you are also expected to use words appropriate to the course and to the classroom. **No cursing, personal insults, or disrespectful language will be tolerated.** The Discussion Board is a vehicle for academic discourse in English and as such, should not be used like one might use Instant or text messaging, Twitter, or social media sites.

***On-Line Course Sections:** Because the course is conducted on-line through CANVAS, it is presumed that students have knowledge of computers and computer terminology, an

understanding of how to open, post, upload, and attach documents, and the ability to maneuver through CANVAS and the course.

5. **Writing Center Submissions:** You will submit at least two of your rough drafts to the writing center for review before you turn in the final copies. These submissions will count as part of your lab grade for the class. You may email the drafts to the consultants at writingcenter@grayson.edu, or you may go to the Writing Center in person and sit with the consultant. Either way, you must submit the consultant's feedback as proof that you received
6. **Quizzes & Tests: Quizzes will be multiple choice, true/false, matching, or short answer. They will always be taken in Canvas, using Pearson Revel, so you will have immediate feedback on your score.**
7. **Oral Presentations:** You will have a major multimedia project at the end of the semester that will serve as your final exam. For 100% on-line courses, you will be required to record your presentation using PREZI or PowerPoint.
8. **Essays:** Students will do three formal essays on selected topics, using selected strategies. These two to three page papers **MUST** be typed or word-processed. Papers must be double-spaced, using a 10 or 12 pt. Font (Ariel or New Times Roman) and must follow MLA format guidelines referenced in the class and in your handbook. The essay must have your name, the course, the date, and my name on the left hand side of the first page. After my name, you should have a unique title that is centered. Your last name and page number should go at the top right-hand side of each subsequent page. Each essay must have an effective thesis statement found at the end of the first paragraph of the essay. Each essay should be carefully organized and thoughtfully supported. You must use citations and do them properly in each of the essays. Each essay must have a Works Cited page at the end (with the proper page number at the top). You **must** follow MLA guidelines for your essays. Essays may be submitted early, but **late papers will not be accepted.**
9. **Class Attendance:** Academic success is closely associated with regular classroom attendance and course participation in addition to a student's academic performance. All successful students, whether on campus or online, are expected to be highly self-motivated, participate in the course, and complete assignments following their professors' instructions. Missed lecture notes or assignments are the student's responsibility. "In-class work" CANNOT be made up. Missing more than two weeks of class (four class periods), **consecutive or not**, will be considered excessive, and the student may be counseled to drop the course. In addition, missing 20% or more of the class periods will result in losing the 10% attendance/participation grade. In certain extenuating circumstances (medical issues, family death, etc.), I may work with students regarding the attendance policy.

Definition of Plagiarism: Plagiarism is a form of scholastic dishonesty involving the theft of or fraudulent representation of someone else's ideas or words as the student's original work. Plagiarism can be intentional/deliberate or unintentional/accidental.

Unintentional/Accidental plagiarism may include *minor* instances where an attempt to acknowledge the source exists but is incorrect or insufficient.

Deliberate/Intentional plagiarism violates a student's academic integrity and exists in the following forms:

- Turning in someone else's work as the student's own (such as buying a paper and submitting it, exchanging papers or collaborating on a paper with someone else without permission, or paying someone else to write or translate a paper),
- Recycling in whole or in part previously submitted or published work or concurrently submitting the same written work where the expectation for current original work exists, including agreeing to write or sell one's own work to someone else,
- Quoting or copy/pasting phrases of three words or more from someone else without citation,
- Paraphrasing ideas without citation or paraphrasing incompletely, with or without correct citation, where the material too closely matches the wording or structure of the original,
- Submitting an assignment with a majority of quoted or paraphrased material from other sources, even if correctly cited, when original work from the student is expected,
- Copying images or media and inserting them into a presentation or video without citation,
- Using copyrighted soundtracks or video and inserting them into a presentation or video without citation,
- Giving incorrect or nonexistent source information or inventing source information,
- Performing a copyrighted piece of music in a public setting without permission,
- Composing music based heavily on someone else's musical composition.

10. Policy on Plagiarism: Please adhere to the policy on plagiarism—Plagiarism is an extremely serious offense.

Students who plagiarize will be dealt with as follows—

1. The first incident or offense will result in a grade of "0" and a required conference with me
2. The second offense will be reported to the Dean and/or the appropriate Vice President's office and if found guilty the student will fail the course.

Scholastic Dishonesty will not be tolerated. Plagiarism, Cheating, or Collusion on any assignment will result in failing the assignment. Repeated scholastic dishonesty will result in failing the course and the student will be reported to the appropriate division

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and or

examination questions in advance; copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate about an examination or any other course assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.

Student Conduct & Discipline:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and a mature attitude toward academics. Excessive talking is disruptive, disrespectful, and will not be tolerated. We will discuss multiple perspectives of issues in this course, and students are expected to maintain an open mind and respectful attitude toward the views of others.

Students will check Canvas for announcements or changes to the lesson plan. It is your responsibility to be able to log on. Do this the first night. If you can't sign on, call the school to find out the problem.

Personal Responsibility

You have already made the decision to go to college; now the follow-up decision on whether to commit to doing the work could very well determine your future. Education involves a partnership that requires both students and instructors to do their parts. By entering into this partnership, you have a responsibility to show up for class, do the assignments and reading, be engaged and pay attention in class, follow directions, and put your best effort into it. You will get out of your experience here exactly what you put into it – nothing more and nothing less.

TITLE IX

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status.

Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation.

For more information on Title IX, please contact:

- **Dr. Molly M. Harris, Title IX Coordinator (903)463-8714**
- **Ms. Logan Maxwell, Title IX Deputy Coordinator - South Campus (903) 415-2646**
- **Mr. Mike McBrayer, Title IX Deputy Coordinator - Main Campus (903) 463-8753**
- **Website: <http://www.grayson.edu/campus-life/campus-police/title-ix-policies.html>**
- **GC Police Department: (903) 463-8777- Main Campus) (903-415-2501 - South Campus)**
- **GC Counseling Center: (903) 463-8730**
- **For Any On-campus Emergencies: 911**

Website: <http://www.grayson.edu/campus-life/campus-police/title-ix-policies.html>

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****Grayson College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.**

****These descriptions and timelines are subject to change at the discretion of the Professor.**

**** Grayson College campus-wide student policies may be found at the following URL on the College website: <https://www.grayson.edu/currentstudents/Academic%20Resources/index.html>**

Grayson County College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.

***These descriptions and timelines are subject to change at the discretion of the Professor.**

Grayson College campus-wide student policies may be found in each course shell under the menu item “Student Services”.

