

**GRAYSON COLLEGE**

**EDUC 1300**

***Master Syllabus***

**Please Note: Due to extenuating circumstances, including public health issues, course and testing delivery methods, instructional schedules, housing contracts, campus procedures and/or operating hours may be altered, interrupted and/or ceased for a limited or extended period of time. Such changes will be posted on the College website.**

**Course Information**

Learning Frameworks (Core Curriculum)

Our course is 100% online.

**Professor Contact Information**

Name: Dana J. Kermanian, M.Ed.

Office: LA 212C

Email: kermaniand@grayson.edu (Please communicate by Canvas messages or by appointment.)

*\* I will be online regularly throughout the week and periodically on the weekend to check on my courses and our progress throughout the semester.*

**Course Pre-requisites, Co-requisites, and/or Other Restrictions**

*Reading and Writing Intensive*

**Course Description:**

A study of 1) research and theory in the psychology of learning, cognition, and motivation, 2) factors that impact learning, and 3) application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college level student academic strategies. Students will use assessment instruments (e.g. learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students will be able to develop skills and draw from the theoretical models they have learned.

**Student Learning Outcomes**

- Students will identify and recognize how they become successful and self-regulated learners.
- Students will identify and recognize personal responsibility, goal setting, and motivation as a component of learning.
- Students will identify resources -- develop time-management strategies and examine their weekly schedule, study environment, faculty and peer relationships, health, and overall negative and positive behaviors that impact learning.
- Students will identify and apply concepts and components of critical thinking.
- Students will interpret and express concepts of self-regulated learning through communication skills.
- Students will identify and apply concepts of social responsibility.

### **Required Textbooks (ISBN # included) and Materials**

Materials are embedded into the course modules

### **Suggested Course Materials**

Access to a computer, Internet, printer and access to Microsoft Word...

### **Semester Timeline: Introduced in the following order:**

#### **Week Chapters/Pages are included in each Module**

##### **Neuroplasticity and How the Brain Learns**

- 1 Discussion Board  
Application Assignment  
Review Assessment Assignment Project Instructions

##### **Personal Responsibility and Motivation**

- 2 Discussion Board  
Application Assignment

##### **Time Management and Prioritizing Tasks**

- 3 Discussion Board  
Application Assignment  
Select Assessment Assignment Project Topic

## **Metacognition, The Bloom's Taxonomy and Self-Regulated Learning**

- 4 Discussion Board
- Application Assignment
- Midterm

## **Building a Better Memory and Critical Thinking**

- 5 Discussion Board
- Application Assignment
- Submit References for Assessment Assignment Project

## **Deep Processing Strategies, Learning Styles and Resources**

- 6 Discussion
- Application Assignment
- Optional Early Submission to Preview Video Presentation

## **Emotional Intelligence, Soft Skills and Managing Stress**

- 7 Discussion
- Application Assignment
- Submit Assessment Assignment Project

## **Course Wrap-Up**

- 8 Application Assignment
- Final Exam (Comprehensive)
- Last Day of course is Thursday of this week

**In case of inclement weather, emergency closings, or other unforeseen disruptions to scheduled classes, student must log onto their Canvas accounts for directions on where or how to continue their coursework.**

**Grades will be determined as follows:**

A = 90-100

B = 80-89

C = 70-79

D = 60-69

F = 59 and below

### **Grading**

Discussions	7 X 40	280
Midterm and Final	2 X 100	200
Application Assignments	8 X 50	400
Assessment Project Topic Selection		10
Assessment Sources Submission		10
Assessment Assignment Project		100
Total Points		1000

### **Methods of Instruction**

Videos, assignments, exams, discussion and presentations.

### **Course & Instructor Policies**

- All assignments should be completed within the specified deadlines. Should you have an extraordinary circumstance occur that delays you, please message me immediately.
- Students may contact each other or the professor through Canvas messages.
- Plagiarism will result in the grade of "F" on an assignment. If a circumstance arises of which two students submit work that is the same or very similar, both students will receive a zero and the respective Chair and Dean may be contacted about the student misconduct.

### **Class Attendance**

Academic success is closely associated with regular classroom attendance and course participation. All successful students, whether on campus or online, are expected to be highly self-motivated.

All students are required to participate in courses regularly and are obliged to participate in class activities and complete and submit assignments following their professors' instructions. Students taking courses during compressed semester timeframes such as mini-semester, summer sessions, and mid-semester should plan to spend significantly more time per week on the course. Responsibility for work missed because of illness or school business is placed upon the student. More than two (2) absences are considered to be excessive. In addition, students' eligibility to receive financial aid or live in a College dormitory can be affected by withdrawal from courses. When withdrawal occurs, any tuition refund would be made in accordance with state regulations.

### **Student Conduct & Discipline**

- *Students are expected to maintain classroom professional collegial decorum.*
- *Use of profanity, harassing behavior, and/ or obscene language/gestures is strictly prohibited.*
- *Students are expected to maintain prompt and regular attendance, as well as a positive attitude conducive to the learning environment.*
- *The professor reserves the right to dismiss any student that is disrupting the learning environment.*

### **Netiquette: Rules of Behavior on the Internet**

- **Identify yourself:**
  - Begin messages with a salutation and end them with your name.
  - Use a signature (a footer with your identifying information) at the end of a message
- **Include a subject line.**
  - Give a descriptive phrase in the subject line of the message header that tells the topic of the message (not just "Hi, there!").
- **Avoid sarcasm.**
  - People who don't know you may misinterpret its meaning.
- **Respect others' privacy.**
  - Do not quote or forward personal email without the original author's permission.
- **Acknowledge and return messages promptly.**
- **Copy with caution.**
  - Don't copy everyone you know on each message.
- **No spam (a.k.a. junk mail).**
  - Don't contribute to worthless information on the Internet by sending or responding to mass postings of chain letters, rumors, etc.
- **Use appropriate language:**
  - Avoid coarse, rough, or rude language.
  - Observe good grammar and spelling.
- **Use appropriate intensifiers to help convey meaning.**
  - Avoid "flaming" (online "screaming") or sentences typed in all caps.

(Adapted from <http://www.education.com/reference/article/netiquette-rules-behavior-internet/>)

## Academic Integrity

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, and the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts. Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable.

Plagiarism will result in the grade of “F” on an assignment.

## Plagiarism

Plagiarism is a form of scholastic dishonesty involving the theft of or fraudulent representation of someone else’s ideas or words as the student’s original work. Plagiarism can be intentional/deliberate or unintentional/accidental. Unintentional/Accidental plagiarism may include *minor* instances where an attempt to acknowledge the source exists but is incorrect or insufficient. Deliberate/Intentional plagiarism violates a student’s academic integrity and exists in the following forms:

- Turning in someone else’s work as the student’s own (such as buying a paper and submitting it, exchanging papers or collaborating on a paper with someone else without permission, or paying someone else to write or translate a paper),
- Recycling in whole or in part previously submitted or published work or concurrently submitting the same written work where the expectation for current original work exists, including agreeing to write or sell one’s own work to someone else,
- Quoting or copy/pasting phrases of three words or more from someone else without citation,
- Paraphrasing ideas without citation or paraphrasing incompletely, with or without correct citation, where the material too closely matches the wording or structure of the original,
- Submitting an assignment with a majority of quoted or paraphrased material from other sources, even if correctly cited, when original work from the student is expected,
- Copying images or media and inserting them into a presentation or video without citation,
- Using copyrighted soundtracks or video and inserting them into a presentation or video without citation,
- Giving incorrect or nonexistent source information or inventing source information,
- Performing a copyrighted piece of music in a public setting without permission,
- Composing music based heavily on someone else’s musical composition.

Please refer to your course syllabus. Infractions may result in disciplinary options on behalf of the faculty member and/or dean.

## **Student Responsibility**

You have already made the decision to go to college; now the follow-up decisions on whether to commit to doing the work could very well determine whether you end up working at a good paying job in a field you enjoy or working at minimum wage for the rest of your life. Education involves a partnership that requires both students and instructors to do their parts. By entering into this partnership, you have a responsibility to show up for class, do the assignments and reading, be engaged and pay attention in class, follow directions, and put your best effort into it. You will get out of your experience here exactly what you put into it – nothing more and nothing less.

## **TITLE IX**

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status.

Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation.

For more information on Title IX, please contact:

- Molly M. Harris, Title IX Coordinator (903)463-8714
- Logan Maxwell, Title IX Deputy Coordinator - South Campus (903) 415-2646
- Mike McBrayer, Title IX Deputy Coordinator - Main Campus (903) 463-8753
- Website: <http://www.grayson.edu/campus-life/campus-police/title-ix-policies.html>
- GC Police Department: (903) 463-8777- Main Campus) (903-415-2501 - South Campus)
- GC Counseling Center: (903) 463-8730
- For Any On-campus Emergencies: 911

\*\*Grayson College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.

\*\*These descriptions and timelines are subject to change at the discretion of the Professor.

\*\* Grayson College campus-wide student policies may be found at the following URL on the College website: <https://www.grayson.edu/currentstudents/Academic%20Resources/index.html>