

## Grayson College Course Syllabus

DRAM 1120 Theatre Practicum 1

DRAM 1121 Theatre Practicum 2

DRAM 2120 Theatre Practicum 3

DRAM 2121 Theatre Practicum 4

### Course Information

- This class is a hybrid 16-week course 50% Face-to-face and 50% online (*during Covid-19 pandemic*)
- This course is project based.
- The course is reading and writing (WR) intensive.
- Students must have access to a computer and the internet.
- These descriptions and timelines are subject to change at the discretion of the Professor.

### Professor Contact Information

Professor Alison Trapp

- Prefixes - Ms. or Professor
- Pronouns - She, Her, Hers

Office Hours: Virtual conferences available by appointment\*.

Office Location: AC 108 F

Phone: 903-463-8609

Email: [trappa@grayson.edu](mailto:trappa@grayson.edu)

*\*Due to Covid-19 all conferences will be held virtually online. Please send a canvas inbox message to schedule a conference as needed. Inbox messages will automatically copy the professor's email.*

Additionally, students should contact the professor through the canvas inbox throughout the semester for all course related questions or concerns.

### Course Pre-requisites, Co-requisites, and/or Restrictions

This course is open to all students. There are no course pre-requisites.

- DRAM 1120 course is a co-requisite for students enrolled in DRAM 1320 Stagecraft 1.
- DRAM 1121 course is a co-requisite for students enrolled in DRAM 1351 Acting 1.
- DRAM 2121 course is a co-requisite for students enrolled in DRAM 1352 Acting 2.

### Course Description

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions.

### Student Learning Outcomes

Student learning outcomes or SLO's are statements that specify what students will know, be able to do or be able to demonstrate when they have completed a course. At the successful completion of this course the student will be able to:

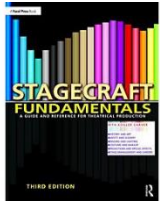
1. Use collaboration in the creation of theatrical productions.
2. Demonstrate the practical application of appropriately leveled theatrical skills and procedures.
3. Apply critical thinking skills required for the creation of a theatrical production.

### Required Textbook

There is no printed textbook. Production scripts will be checked-out to students.

## Recommended Textbooks

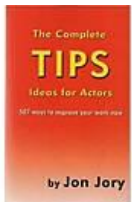
Textbooks required for DRAM 1330 Stagecraft 1, DRAM 1351 Acting 1, DRAM 1252 Acting 2, and Stage Makeup DRAM 1341 will be useful as reference books for all Theatre Practicum classes.



Stagecraft Fundamentals  
Edition: 3rd  
ISBN: 9780415791045  
Author: Carver  
Publisher: Taylor & Francis Group, LLC  
Formats: PAPERBACK



AUDITION  
ISBN: 9780802772404  
Author: Shurtleff  
Publisher: Walker & Company  
Formats: PAPERBACK



The Complete TIPS Ideas for Actors  
ISBN: 9781575258539  
Author: Jory  
Publisher: Smith & Kraus Publishers, Incorporated  
Formats: PAPERBACK



Stage Makeup  
Edition: 11th  
ISBN: 9780367183325  
Author: Corson  
Publisher: Routledge  
Formats: PAPERBACK

## REQUIRED MATERIALS

### Theatre Wear & Gear

Students must wear appropriate clothing and protective gear specific to each job assignment. Everyone will rotate between performing and technical positions. All students should purchase the following:

- **Performer Wear** for rehearsal should be all black clothing that allows the actor to move freely. Black clothing should not have any logos or designs. Examples would be: Black Pants, Black Leggings, Black Sweat Pants, Black Scrub Pants, Black Yoga Plants, Black Skirt (length no shorter than below the knee and with bike shorts or dance trunks underneath), Black Shirt - long or short sleeve, Black T-Shirt, Black Sweatshirt etc. Appropriate rehearsal Shoes. Examples would be hard sole shoe, character shoe, jazz shoe. NOTE: *Performer wear is also required for DRAM 1351 Acting 1 and DRAM 1352 Acting 2 classes.*
- **Technician Wear** for tech rehearsals and performances should be all black clothing. Black clothing should not have any logos or designs. Shoes should be a sturdy closed toed shoe in a dark color (preferably black) and without any reflective material.
- **Shop Wear** for all work calls, tech practicum, and strike should be clothing that protects your body and with theatre safety in mind. Shop wear, including shoes, will get dirty, stained, and painted. This is not the place to wear nice, special, favorite, or precious items. Shoes must be a sturdy closed toed shoe. A work boot is highly recommended for safety. An old pair of athletic shoes is highly recommended for use as paint shoes.
- **Work Gloves & Safety Goggles/Glasses** – Each student must purchase their own work gloves and goggles or safety classes.

**Special Note About Shoes and Feet:** Students wearing backless shoes, slip-on shoes, sandals, flip-flops, house-shoes or shoes deemed unsafe will not be permitted to participate. Bare feet are never permitted unless it is a specific to the costume design for a production and approved by the director.

## **Required Technology**

In addition to the required text, students in this course must have access to a computer with high-speed internet access. Computers must meet all CANVAS technology requirements. Canvas operates best in Firefox or Chrome browsers. While Canvas is constantly upgrading their phone app to be as functional as their computer app, students should not always expect to exclusively use a phone successfully for assignments in this course. Students are expected to have a basic understanding of:

- Personal computers
- Internet browsing
- Desktop applications such as Microsoft Word, Power-point, Adobe
- File management (saving, uploading, downloading, sending files, saving or exporting files to a different format).
- Be prepared with a backup plan in case you experience computer user or device problems. The best plan to turn in assignments prior to their due date.

## **Methods of Instruction**

This is a collaborative project-based course. Students will be required to research topics, work in groups, on projects, participate in asynchronous discussions and synchronous conferences/meetings and rehearsals in Canvas as well as meet in person work calls and practicums labs.

## **Assignments and Academic Calendar**

In case of inclement weather, emergency closings, or other unforeseen disruptions to scheduled classes, student must log onto their Canvas accounts for directions on where or how to continue their coursework.

## **Census Day**

Any student who has not attended the class nor has completed at least one of the assigned assignments prior to the census day will be reported to the Registrar's Office and Financial Aid Office as a "No Show". Please be advised that a filing of a "No Show" may affect your status in the class as well as any Financial Aid.

## **Theatre Production Assignments & Skills**

Students are required to explore all areas of production. Specific production assignments are based on the specific requirements and the needs of each unique production. Students are required to pass safety tests and demonstrate proficiency with tools and equipment.

## **Outline of Topics Covered**

- Theatre Safety
- Theatre Etiquette & Protocols
- Time-Management & Organization for theatre production
- Ensemble & Collaboration
- Audition Process & Procedures
- Production Meeting Process & Procedures
- Rehearsal (non-musical) Process & Procedures
- Rehearsal (musical) Process & Procedures
- Technical Rehearsals Process & Procedures
- Strike Process & Procedures

- Theatre Resume & Portfolio
- Theatre Position Expectations & Responsibilities – Director, Designers (*Scenic, Costume, Lighting*), Properties, Front of House/Box Office, Stage Manager, Actor, Light & Sound Operators, Backstage Crew, Dressers, Costume Crew, Lighting Crew

## **Methods of Evaluation/Grading**

### *How Assignments Are Weighted*

#### **ATTENDANCE - Counts 50% of the overall grade**

50% of the student's grade comes from attendance to all production assignments, rehearsals, required meetings/events as assigned.

#### **PROJECTS - Counts 30% of the overall grade**

30% of the student's grade comes from participating in various theatre productions projects both realized and unrealized.

#### **SKILL CHECKS – Counts 20% of overall grade**

20% of the student's grade will be from skill checks where students will demonstrate their skill on a specific task or theatre safety requirement.

## **Grade Scale**

A = 100 to 90

B = 89 to 80

C = 79 to 70

D = 69 to 60

F = 59 to 0

## **Course and Instructor Policies**

### **Cell Phone Policy**

Cell phones usage will NOT be permitted during practicum class or rehearsals unless specifically specified by the instructor for a specific assignment/task. Cell phones must be turned off and out of sight during rehearsal in order to maintain and to protect the integrity of the artist's creative and exploratory space and endeavors. For safety cell phones must also be turned off and out of sight during all work calls, shop, and in all other technical support areas.

### **Communication**

Communication is crucial in any type of class, but it is vitally important in a production-based learning environment. While enrolled in Theatre Practicum, students should contact me via CANVAS INBOX as noted above. I will typically respond to CANVAS INBOX messages within 24 hours on weekdays. I absolutely understand that life continues to happen while we are in school. However, I cannot help you if I have not heard from you. I want you to be successful and communication is a key to success.

Students are required to do the following daily:

- Check the Virtual Callboard located in the Virtual Green Room in Canvas
- Check the Canvas course inbox, announcements, and modules. Students are encouraged to set canvas to receive notifications.
- Check Grayson College Student my viking e-mail account. Students are required to use my viking e-mail for all college business. E-mails cannot be sent to students via other personal email accounts as per GC policy.
- Read and respond to all rehearsal reports via email before noon the following day.

## **Class Attendance**

Academic success is closely associated with regular classroom attendance and course participation.

All successful students, whether on campus or online, are expected to be highly self-motivated.

All students are required to participate in courses regularly and are obliged to participate in class activities and complete and submit assignments following their professors' instructions. Students taking courses during compressed semester time frames such as mini-mester, summer sessions, and mid-semester should plan to spend significantly more time per week on the course. Responsibility for work missed because of illness or school business is placed upon the student. More than two (2) absences are considered to be excessive. In addition, students' eligibility to receive financial aid or live in a College dormitory can be affected by withdrawal from courses. When withdrawal occurs, any tuition refund would be made in accordance with state regulations.

## **Practicum Attendance**

50% of the student's grade comes from attendance to all production assignments, rehearsals, and required meetings/events as assigned. The nature of the course requires that students be in attendance.

For example: When a company member misses a rehearsal, there is no way to make-up the time missed because the work is collaborative. The entire ensemble struggles when a company member is absent.

If attendance issues arise, company members may be re-assigned at the discretion of the director.

## **Withdrawal from Class**

The administration of this institution has set deadlines for withdrawal from any college-level courses. These dates and times are published in that semester's schedule of classes. Administrative procedures must be followed. It is the student's responsibility to handle student-initiated withdrawal requirements from any class to ensure that he/she will not receive a final grade of "F" in a course if the student elects not to participate in the class after enrolled. (see Grayson College Catalog for details).

To request a drop/withdrawal from DRAM 1310 the student must contact the instructor by sending a canvas inbox message at least 24 hours prior to the Final Drop/Withdrawal Deadline. The subject of the canvas inbox message must be: *Drop Requested*. The following information must be included within the canvas inbox message:

- Student Full Name
- Student GC ID Number
- Course Name (Theatre Appreciation), Course Code (DRAM), Course Number (1310), and Course Section (B01NT or C01NT)
- State the reason for requesting to drop/withdraw from the course

After receiving the canvas inbox message, the instructor will forward your withdrawal request to the appropriate personnel in Admissions.

## **Student Conduct & Discipline**

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the educational opportunity. Students WILL NOT enter or exit the room while other students are performing. All students need to be aware of performance dates. Please monitor your language. Racist, sexist, homophobic, etc. language will not be tolerated within the classroom. Discussion is encouraged, but attacks on another person or their ideas will result in reprimand and possible removal from the class.

## **Grayson College Theatre Standards (*adapted from the Chicago Theatre Standards*)**

Students are always expected to follow the Grayson College Theatre Standards. A pdf of the Grayson College Theatre Standards may be found in the course modules as well as in The Virtual Greenroom. A hard copy will be provided upon request.

### **Grayson College Theatre Standards Declaration of Purpose**

Arts environments require risk, courage, vulnerability, and investment of our physical, emotional and intellectual selves.

When creative environments are unsafe, both the artist and the art can become compromised. We believe that even in the absence of high-risk material, having pathways for response to unsafe conditions and harassment help to maintain the integrity of the work, its participants, and the organization.

This document seeks not to define artistry, or to prescribe how it is created. It seeks rather to create awareness and systems that respect and protect the human in the art – to foster safe places to do dangerous things. It is meant to be flexible and to accommodate as many types and styles of theatre, and environments as possible.

The overriding tenets of this document are: **communication, safety, respect, and accountability.**

### **Grayson College Theatre Standards Mission Statement**

The Grayson College Theatre Standards is a tool for self-governance that seeks to nurture communication, safety, respect, and accountability of participants at all levels of theatrical production. Its mission is to create:

Spaces free of harassment, whether it be sexual, or based in race, gender, religion, ethnic origin, color, or ability.

### **Standards of Appropriate Online Behavior**

Guidelines and Etiquette for Discussion Boards (Adapted from Dr. Susan Shaw, Oregon State University)

- Make a personal commitment to learning about, understanding, and supporting your peers.
- Assume the best of others in the class and expect the best from them.
- Recognize and value the experiences, abilities, and knowledge each person brings to class. Value the diversity of the class.
- Participate actively in the discussions, having completed the readings and thought about the issues.
- Pay close attention to what your classmates write in their online comments. Ask clarifying questions, when appropriate. These questions are meant to probe and shed new light, not to minimize or devalue comments.
- Think through and re-read your comments before you post them-check spellings and word choice.
- Sarcasm or jokes can be taken in the worst light. If you are inclined to use them, make the sarcasm clear.
- Some consider all caps to be SHOUTING and take offense, so beware.
- Never make derogatory comments toward another person in the class.
- Do not make sexist, racist, homophobic, or victim-blaming comments at all.
- Disagree with ideas, but do not make personal attacks.
- Be open to be challenged or confronted on your ideas or prejudices.
- Challenge the statements of others with the intent of facilitating growth. Do not demean or embarrass others.
- Encourage others to develop and share their ideas.
- Be willing to change.

## **Viking Values**

1. Excellence - We strive to improve every day
2. Accountability - We are accountable to ourselves and each other for student success
3. Teamwork - We help one another shape meaningful lives
4. Integrity - We do what is right
5. Respect - We value each member of the community

Integrity "*Doing what is right*" is part of our Viking Values. It should come as no surprise that we expect our students to do what is right academically. It is really all about being honest and truthful and ethical. It's about doing what is right even when no one is watching you.

## **Academic Integrity**

Plagiarism is a form of scholastic dishonesty involving the theft of or fraudulent representation of someone else's ideas or words as the student's original work. Plagiarism can be intentional/deliberate or unintentional/accidental. Unintentional/Accidental plagiarism may include minor instances where an attempt to acknowledge the source exists but is incorrect or insufficient. Deliberate/Intentional plagiarism violates a student's academic integrity and exists in the following forms:

- Turning in someone else's work as the student's own (such as buying a paper and submitting it, exchanging papers or collaborating on a paper with someone else without permission, or paying someone else to write or translate a paper),
- Recycling in whole or in part previously submitted or published work or concurrently submitting the same written work where the expectation for current original work exists, including agreeing to write or sell one's own work to someone else,
- Quoting or copy/pasting phrases of three words or more from someone else without citation,
- Paraphrasing ideas without citation or paraphrasing incompletely, with or without correct citation, where the material too closely matches the wording or structure of the original,
- Submitting an assignment with a majority of quoted or paraphrased material from other sources, even if correctly cited, when original work from the student is expected
- Copying images or media and inserting them into a presentation or video without citation,
- Using copyrighted soundtracks or video and inserting them into a presentation or video without citation,
- Giving incorrect or nonexistent source information or inventing source information,
- Performing a copyrighted piece of music in a public setting without permission,
- Composing music based heavily on someone else's musical composition.

## **Personal Responsibility**

You have already made the decision to go to college; but that is not enough. Now it is time to commit to doing the work. Education involves a partnership that requires both students and instructors to do their parts. By entering into this partnership, you have a responsibility to "show up for class", do the readings and assignments, be engaged, follow directions and put your best effort into it. You will get out of your experience exactly what you put into it.

Personal responsibility is an essential self-obligation to acknowledge and actively assume responsibility for one's success as well as a commitment to their accountability. Personal Responsibility in this course requires a student to:

- demonstrate self-control,
- be prepared to participate in discussions and activities,
- be willing to try new things,
- work independently,
- accept and be answerable for one's actions and to the consequences that come from those actions,
- support his/her peers and work as a member of a team to make the Canvas "classroom" a positive learning environment, and

- understand that what you do impacts those around you.

## **TITLE IX**

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status.

Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation.

For more information on Title IX, please contact:

- Molly M. Harris, Title IX Coordinator (903)463-8714
- Logan Maxwell, Title IX Deputy Coordinator - South Campus (903) 415-2646
- Mike McBrayer, Title IX Deputy Coordinator - Main Campus (903) 463-8753
- Website: <http://www.grayson.edu/campus-life/campus-police/> (Links to an external site.)title (Links to an external site.)- (Links to an external site.)ix (Links to an external site.)-policies.html (Links to an external site.)
- GC Police Department: (903) 463-8777- Main Campus) (903-415-2501 - South Campus)
- GC Counseling Center: (903) 463-8730

For Any On-campus Emergencies: 911

\*\*Grayson College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.

\*\*These descriptions and timelines are subject to change at the discretion of the Professor.

\*\* Grayson College campus-wide student policies may be found at the following URL on the College website: <https://www.grayson.edu/currentstudents/Academic%20Resources/index.html> (Links to an external site.)

**Please Note: Due to extenuating circumstances, including public health issues, course and testing delivery methods, instructional schedules, housing contracts, campus procedures and/or operating hours may be altered, interrupted and/or ceased for a limited or extended period of time. Such changes will be posted on the College website.**