

GRAYSON COLLEGE
Course Syllabus – BNKG 1340B01NT—Internet Section
8-week term format

Please Note: Due to extenuating circumstances, including public health issues, course and testing delivery methods, instructional schedules, housing contracts, campus procedures and/or operating hours may be altered, interrupted and/or ceased for a limited or extended period of time. Such changes will be posted on the College website.

Course Information

BNKG 1340B01NT Money and Financial Markets (CAPSTONE Course)—Internet section
Internet course—Internet assignments and tests between 3.0 and 6.5 hours per week— All Testing and other assignments conducted 100% online. There is no need to set foot on campus unless you need a computer.

Professor Contact Information

Instructor name:	Dr. Wade T. Graves	E-mail:	Use Canvas
Office Phone:	903-463-8658	Course URL	grayson.instructure.com
Office Location:	CIS 105, Suite B	Office Hours:	Posted on office door.

Course Pre-requisites, Co-requisites, and/or Other Restrictions

This is a CAPSTONE course for the Bank Operations Certificate. It should be completed in the semester you plan to graduate.

Course Description – from college catalog

BNKG 1340. Money and Financial Markets. (3-0-3).
Monetary policy and its related effects on financial intermediaries. Includes financial markets, regulatory functions, and structures. Addresses investment and funds management. (R)

Student Learning Outcomes

Upon completion of the course, the student is expected to be able to:

1. Describe the Federal Reserve Bank, its management of monetary policy and thus its effects upon the financial industry and the economy at large (both domestic and global).
 2. Identify and understand the different types of financial intermediaries, their participation with the financial markets (specifically the short-term credit markets) and the historical background of their behavior and how it led to the current markets extant.
 3. Describe the way in which money is “created” in modern industrial societies, through understanding the interplay among the banking industry, the Federal Reserve System, borrowers and depositors, in the loan-making process.
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Required Textbooks (ISBN # included) and Materials

Textbook: *M&B*, 3rd Edition, Croushore, Cengage Learning. NOTE: The Bookstore has the correct bundle for this course. It contains the text, MindTap code, and e-book. **OR** A Cengage Unlimited Subscription.

Computer: Windows 7 or later with Chrome, Respondus Lockdown, and Firefox browsers installed.

High Speed Internet: You must have a high speed internet connection in order to be successful in this course. Dial up will not be sufficient.

Webcam

Required Assignments & Academic Calendar

In case of inclement weather, emergency closings, or other unforeseen disruptions to scheduled classes, student must log onto their Canvas accounts for directions on where or how to continue their coursework.

Course Schedule – BNKG 1340B01NT

Semester	What's due?
Week 1	Course Orientation Syllabus Test Chapter 1 Test Chapter 2 Test
Week 2	Chapter 3 Test Discussion #1 – The \$100 Bill Chapter 4 Test
Week 3	Chapter 5 & 6 Tests Discussion #2 – Federal Reserve Open Market Committee
Week 4	Chapters 7 Test Chapter 8 Test
Week 5	Chapter 9 Test Chapter 10 Test Discussion #3 – Federal Reserve Role & Structure
Week 6	Chapter 11 Test
Week 7	Chapter 22 Test
Week 8	Final Exam!! (NOTE: Final Exam is due on Wednesday at 11:55pm!)

Methods of Evaluation

Chapter Quizzes—Each chapter will have a quiz that will be due during the week it is assigned.

Discussions – There will be 4 discussions during the semester. Discussion topics and requirements will be posted in Canvas.

SCORM Activities/Homework assignments/Formulas – There will be various activities and homework problems assigned throughout the semester. Specific due dates are listed in the Course Schedule above.

Final Exam – The final exam will be comprehensive and is due no later than the Wednesday of finals week.

Grading

Points will be assigned as follows:

	Total Points
Online Weekly Chapter Quizzes	40%
Online Discussions	20%
Comprehensive Final Exam	20%
Attendance and Participation	5%
SCORM activities/Homework assignments/Formulas	15%
Total Points	100%

The following scale will be used to determine the final grade:

Percentage of Points	Letter Grade
89.5%—100%	A
79.5%—89.4%	B
69.5%—79.4%	C
59.5%—69.4%	D
Below 59.5%	F

All grades will be entered in Canvas as they are completed.

Methods of Instruction

BNKG 1340.INT is an Internet based class. Students will be responsible for completing the video assignments, discussions, chapter quizzes, case studies, and final exam during the week assigned in the course Canvas shell according to the class schedule above.

Course & Instructor Policies

Extra Credit—Not available.

Late Work—Due dates are provided for all assignments. All deadlines are absolute and are designed to teach an important workplace competency. Late work will NOT be accepted.

Missed exams/assignments—If you miss an exam or assignment, you will receive a zero for that item. NO MAKE-UP work is available.

Attendance—Students are expected to be in class, on time, with their books and ready to work.

Dropping the Class— Students are required to meet with me in person before I will sign a drop slip.

Class Attendance

Academic success is closely associated with regular classroom attendance and course participation. All successful students, whether on campus or online, are expected to be highly self-motivated. All students are required to participate in courses regularly and are obliged to participate in class activities and complete and submit assignments following their professors' instructions. Students taking courses during compressed semester time frames such as minimester, summer sessions, and mid-semester should plan to spend significantly more time per week on the course. Responsibility for work missed because of illness or school business is placed upon the student. More than two (2) absences are considered to be excessive. In addition, students' eligibility to receive financial aid or live in a College dormitory can be affected by withdrawal from courses. When withdrawal occurs, any tuition refund would be made in accordance with state regulations.

Student Conduct & Discipline

Students are expected to maintain proper classroom decorum. When working with professors, staff, and other class members, students should always exercise respect, kindness, truthfulness, cooperation, and responsibility. If a student does not maintain proper classroom decorum, he/she will be asked to leave the classroom and, in extreme circumstances, the student will be referred to Student Life for further sanctions.

Academic Integrity

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrate a high standard of individual honor in his or her scholastic work.

Scholastic Dishonesty, any student who commits an act of scholastic dishonesty is subject to discipline. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

Plagiarism, especially from the web, from portions of papers for other classes, and from any other source is unacceptable and will be dealt with under the college's policy on plagiarism (see GCC Student Handbook for details). This course will use the resources of turnitin.com, which searches the web for possible plagiarism and is over 90% effective.

Students who are caught submitting plagiarized material or who have engaged in collusion or cheating on any course assignment or exam will receive a zero on the first assignment and an "F" in the course for any additional acts of academic dishonesty.

Level of technical competence

Students are expected to have a basic understanding of personal computers, internet browsing, desktop applications such as Microsoft Word, and file management (uploading, downloading, or sending files).

Computer Hardware and Software— Generally, personal computers purchased in the last 3 years should be adequate to access GCC Canvas. Software requirements include Google Chrome, Respondus LockDown, and Firefox web browsers, the latest version of Sun JAVA (www.java.com), the latest updates to your operating system (Microsoft Windows 8.1 or higher or Apple MAC OS X or higher), and the latest updates to your anti-virus and spyware protection. Students needing assistance with accessing instructional technology should contact the GCC Help Desk. For more information, visit www.grayson.edu and select the Help Desk link. No other software is necessary.

TITLE IX

GC policy prohibits discrimination on the basis of age, ancestry, color, disability, gender identity, genetic information, national origin, race, religion, retaliation, serious medical condition, sex, sexual orientation, spousal affiliation and protected veterans status. Furthermore, Title IX prohibits sex discrimination to include sexual misconduct: sexual violence (sexual assault, rape), sexual harassment and retaliation. For more information on Title IX, please contact:

Dr. Molly M. Harris, Title IX Coordinator (903-463-8714)

Ms. Logan Maxwell, Title IX Deputy Coordinator- South Campus (903) 415-2646

Mr. Mike McBrayer, Title IX Deputy Coordinator (903) 463-8753

Website: <http://www.grayson.edu/campus-life/campus-police/title-ix-policies.html>

GC Police Department: (903) 463-8777- Main Campus) (903) 415-2501 - South Campus)

GC Counseling Center: (903) 463-8730

For Any On-campus Emergencies: 911

Grayson College is not responsible for illness/injury that occurs during the normal course of classroom/lab/clinical experiences.

These descriptions and timelines are subject to change at the discretion of the Professor.

Grayson College campus-wide student policies may be found on our Current Student Page on our website: <http://grayson.edu/current-students/index.html>

SCANS Competencies:

This list summarizes the SCANS competencies addressed in this particular course.

SCANS Competencies For BNKG 1340			
RESOURCES 1.1 Manages Time	INTERPERSONAL (None for this course)	INFORMATION 3.1 Acquires and Evaluates Information 3.3 Interprets and Communicates Information	SYSTEMS (None for this course)
TECHNOLOGY (None for this course)	BASIC SKILLS 6.1 Reading 6.2 Writing 6.3 Arithmetic 6.5 Listening 6.6 Speaking	THINKING SKILLS 7.1 Creative Thinking 7.2 Decision Making 7.3 Problem Solving 7.4 Mental Visualization 7.5 Knowing How to Learn 7.6 Reasoning	PERSONAL QUALITIES 8.1 Responsibility 8.2 Self-Esteem 8.3 Sociability 8.4 Self-Management 8.5 Integrity/Honesty